

Request for arbitration proceedings

(according to the provisions of the Ordinance on the organization and management of the top-level national Internet domain)

The name of the domain for which the arbitration procedure is requested	
The name of the domain holder for which the arbitration procedure is requested	
Applicant	
Statements about the Request, i.e. the reasons for submitting the Request in accordance with Article 27 of the Ordinance on the organization and management of the top-level national Internet domain (if the text of the statement is extensive, the Applicant can attach it as a separate submission):	
Information about the Applicant, which will be used for official contacts with the Applicant in connection with the arbitration procedure:	
Street and house number	
Zip code	
City	
Country	
OIB/VAT	
Responsible person of the Applicant:	
Name	
Last name	
E-mail address	
Telephone number	
Authorized representative for conducting arbitration proceedings:	
Name	
Last name	
OIB/VAT	
Name of organization	
Street and house number	
Zip code	
City	
Country	
E-mail address	
Telephone number	

Signature of the authorized representative:

Date:

Signature of the Applicant:
(signature of the responsible person)

NOTES:

1. The Request for conducting the arbitration procedure together with the necessary additional documentation is submitted by e-mail to the address registrar@domene.hr or exceptionally in paper form by registered mail to CARNET at the address:
Hrvatska akademska i istraživačka mreža CARNET
Josipa Marohnića 5
HR-10000 ZAGREB
2. The following additional documentation must be submitted with the Request requesting the arbitration procedure :
 - Evidence for the reasons for submitting the Request. If the text of the allegation is extensive and requires the elaboration of arguments on several pages, the Applicant can attach it as a separate submission.
 - Evidence of the Applicant's attempts to reach a peaceful resolution of the dispute.
 - Any other proceedings (judicial, administrative or arbitration) that have been conducted or are being conducted on the subject of the dispute or in connection with it.
 - Confirmation of advance payment for the costs of arbitration proceedings.All relevant documentation that is submitted with the Request that was submitted in paper form, the Applicant must submit three copies with the signed Request, otherwise it will be considered that the documentation was not submitted. If several parties participate in the procedure, the number of copies is increased so that one copy is available for each of the opposing parties, the arbitrator and the archives of the Committee.
3. CARNET only decides on complete Requests. An incomplete Request will be considered:
 - A Request that is not accompanied by the required documentation;
 - Unverified Request;
 - Incorrectly completed Request (requested information not filled in).
4. The arbitration procedure is charged according to Article 50 of the Ordinance on the organization and management of the top-level national Internet domain;
5. When making an advance payment for the costs of the arbitration procedure, the Applicant should enter the following information:
Purpose of remittance: **Predujam troškova arbitražnog postupka**
Recipient/In favor of the account: **Državni proračun RH, CARNET, J. Marohnića 5, 10000 Zagreb**
Model: **63**
Amount: **345,08 €**
Account number: **HR1210010051863000160**
Reference number: **5673-21852-848991044**
SWIFT CODE: **NBHRHR2X** (only for foreign Applicants)
6. Applicants are instructed to try to reach a peaceful settlement of the dispute before submitting a Request for arbitration proceedings.
7. The Applicant is responsible for the accuracy of the data in this Request and the authenticity of the documentation, which is submitted to CARNET together with the Request.
8. The arbitration decision is delivered to the parties and CARNET by e-mail.